

DESIGN REVIEW COMMITTEE SUBMITTAL REVIEW FORM

Please submit to

Mountain Trails Community Association c/o Kinney Management Services  
6303 S. Rural Road, Tempe Arizona 85283  
Or alternatively to [designreview@kinneymanagement.com](mailto:designreview@kinneymanagement.com)  
Phone 480-820-3451 Ext 204



Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Community: \_\_\_\_\_ Lot#: \_\_\_\_\_

Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

Submittal Type (i.e., landscaping changes to be made to my property, changes to the exterior of my home, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of Material to be used (attach samples/pictures/brochures): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Color to be used (attach samples/pictures/brochures): \_\_\_\_\_

\_\_\_\_\_

**A PLOT PLAN INDICATING LOCATION OF SUBMITTAL AND ALL APPLICABLE MEASUREMENTS AND DIMENSIONS MUST BE INCLUDED WITH SUBMITTAL**

**INCOMPLETE SUBMITTALS WILL BE DENIED**

Owner agrees to comply with all applicable City, County and State laws, and to obtain all necessary permits. Approval by the Design Review Committee shall not be deemed a warranty or representation as to the quality of such construction, installation, addition, alteration, repair, change or other work, or that work conforms to any applicable building codes or other federal, state or local law, statute, ordinance, rule or regulation.

Owner of a Lot must be in Good Standing to be eligible to submit plans for Improvements, additions, alterations, repairs, changes, or other work to the Design Review Committee for approval. I understand that I must have no outstanding assessments, fines or unresolved compliance issues in order for this submittal to be considered by the Design Review Committee.

Design Review Committee requests will be reviewed within 45 days. Requests will be approved, approved with stipulations rejected or returned for additional information.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Email Address: \_\_\_\_\_

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